



**Request for quotation**  
**E-learning platform development and content editing**  
**Project 101096782 — END FGM E-Campus — CERV-2022-DAPHNE**

**Project background**

The project “END FGM E-Campus” co-financed by the European Union (DG Justice – CERV programme) aims to contribute to preventing and responding to FGM through the capacity building of professionals and victim/survivor-centred access to justice, by providing high quality, comprehensive, holistic and interdisciplinary theoretical and practical knowledge to professionals dealing with FGM-affected individuals and communities.

The project is coordinated by MIGS (Cyprus) and implemented in partnership with AIDOS (Italy), Associação para o Planeamento da Família - APF (Portugal), CUT (Cyprus), End FGM European Network (Brussels) and GAMS (Belgium).

**The e-learning platform for professionals**

The project’s partners will develop an e-learning platform for professionals dealing with FGM-affected individuals and communities, including 5 modules on FGM: introduction to FGM, health, protection, prevention and community engagement. The modules will promote learning through the use of a set of different tools such as texts, ppts, videos and audios, info-graphic, padlets, quizzes, links to external and internal resources, etc. The platform will also include 4 country factsheets listing relevant organizations and support services for survivors and resources for professionals. The e-learning platform will be developed in English and translated in 4 other languages.

**Service to be provided**

- Technical aspect: Facilitate the design and development of the e-learning platform. Develop the outline design specifications (ODS) and ensure harmonised and sound e-learning curriculum design, effectiveness and coherence with the objectives of the project.
- Content review: Review and editing of the e-learning modules and other platform content, and coherence of the e-learning content in line with the ODS.

**Duration of the assignment**

From April 2023 to March 2024

Tentative timeline

Mid-April - May 2023	Develop of the outline design specifications (ODS), e-learning platform developers, coordination meetings.
June - September 2023	Provide technical assistance to partners (approximately 15-20 days) to develop the e-modules in a coordinated and coherent way in compliance with e-learning and editorial standards
December - January 2024	Editing of 5 modules and other platform content in English (approximately 200 pages – 250 words per page). Content review of modules. Review of what it looks on the platform.
February - March 2024	Facilitate the piloting process of the e-learning platform (parallel process technical and editorial level). Ensure coherence of content and compliance of the platform’s content with the ODS and editorial standards.



### Detailed description of the tasks

- Develop the platform's outline design specification (ODS)
- Support the e-learning curriculum design in collaboration with the project partners - support partners in the development of specific e-learning tools such as padlets or quizzes
- Ensure harmonization between different e-learning modules (technical)
- Provide editing of modules and final web-content editing of the platform's interface content/text in English.

*AIDOS welcomes applications for all services included in the current RFQ. AIDOS may decide to recruit one or more persons to perform the tasks. Applicants are encouraged to specify if they can perform only part of the tasks.*

The selected expert(s) will be working in close cooperation with the project team and the experts involved in the development of the modules and the e-learning platform.

### Expected deliverables

1. Outline design specification (ODS) and tools, including Web Content Accessibility Guidelines (WCAG) standards, to guide the development of modules by partners such as templates and guidelines
2. 5 edited modules and other platform content in English including texts, videos, infographics, etc. (modules will be developed by partners)

### Required Skills and Experience

- Technical development: University degree in Education; or Digital Pedagogies and Humanities; or Humanitarian; or Social Studies; or Technology-enhanced Learning; or Computer-assisted Learning; or Human-Computer Interaction Social Computing; or Intercultural Education
- Content review: University degree in Communications and/or Publishing or Humanitarian or Social Studies
- Demonstrated extensive experience in developing e-learning products and curriculum design
- Knowledge in e-learning management systems (LMS)
- Proven verbal and written fluency in English
- Knowledge of gender issues, including gender-based violence
- Knowledge of female genital mutilation is an asset
- Experience in working with NGOs is an asset

### Payment terms

The payment terms will be agreed based on milestones to be set at the finalization of the assignment.

### Offer

The offer should be sent to Valentina Fanelli, v.fanelli@aidos.it, by **the midnight of the 10<sup>th</sup> of April 2023** and include the following:

- CV(s)
- A technical offer presenting previous experience in designing, coordinating and harmonising e-learning content based on up-to-date e-learning management systems and standards (Moodle, MOOC, etc.), including link to 3 previous e-learning platforms or other training tools developed or equivalent proofs of experience in developing or editing of e-learning content
- A financial offer in Euro for the service including VAT / any other taxation. The offer should include all costs related to the service.

The mail will have to mention in the subject: E-Campus e-learning designer and editor [Name Surname] or [Company Name].

Only offers below cumulatively 15.000 Euros can be considered.

Only shortlisted candidates will be contacted.